Meeting Minutes

Date: May 21, 2025 (every 3nd Wednesday of the Month) Time: 2:00 p.m. - 3:30 p.m.

Location: SAB-211 and **ZOOM:** https://4cd.zoom.us/j/81010932530

Meeting ID: 810 1093 2530 Passcode: 248810

Voting Members

Chairperson: Victoria Menzies

Managers: Monica Rodriguez, Ashley Phillips, Joel Nickelson-Shanks **Faculty**: Andrew Kuo, Joseph Randy Carver; *Alternate: Gabriela Segade*

Classified: Brian Williams, 1 Vacant, Alternate: Matthew Houser

Students: Sanskar Rana, Frankie Concha

Non-Voting Members

Managers: Nick Dimitri, Chao Lieu Sara Marcellino, Jason Berner

Present: Maya Jenkins, Darris Crear, Andrew Kuo, Nick Dimitri, Matthew Houser, Joel Nickelson-Shanks

Zoom: Victoria Menzies, Robert Bagany, Joseph Randy Carver, Gabriela Segade

Called to order at 2:09pm

Item		Outcome/Decisions	Action Items
I. Welcome and Introduc	ction		N/A

II.	Approval of April 18, 2025 Minutes	Tabled, no quorum.	Approval of April 18 minutes at September meeting.
III.	Approval of Current Agenda	Tabled, no quorum.	
IV.	Public Comment/Announcements (2 minutes please)	No public comment.	N/A
V	Resource Allocation Process: Timeline Revision Discussion	 Proposal to open portal earlier (before winter break). Need to finish by March for presidential review. More training required to avoid submission errors. Possible opportunity for departments to present budget requests to committee. 	 District facing limited reserves due to overspending. Possible \$1M deficit projected for new fiscal year. Concern raised about growth in administrative vs. faculty positions. Lottery Funds Audit found misuse for basic needs services. Potential redirection toward food programs if Prop 98 reduces funding. Victoria → send tentative budget decisions to Gabriela. Victoria & Jana → create downloadable Excel of finalized budget for requesters.

			 Committee → discuss opening request portal in November. Committee → consider more training for requesters. Academic Senate & United Faculty → present on reassigned time. Committee → discuss faculty co-chair in September. Committee → review & prioritize reassigned time positions. Faculty reps (Andrew, Randy, Gabriela) → report budget info back to Senate & Council of Chairs. Victoria → draft notes & create PowerPoint on legislative update.
VI.	Adjournment – Meeting adjourned at 3: 37p.m.	Next meeting – September 17, 2025, 2:00 p.m. – 4:00 p.m. in SAB-211 and via Zoom.	N/A